

Palm Harbor Community Services Agency Inc.
Board of Directors Meeting
May 15, 2019
CSA Palm Harbor

<p>1. Call to Order: Kelli Snow, Chairman, called the meeting to order at 7:02 p.m.</p>
<p>2. Roll Call: <i>Board Members Present:</i> Barbara Cole, Cecile Creely, Terry Haas, Tom McKone, Scott Papes , Phil Phillips & Kelli Snow. <i>Board Members Absent:</i> Sandy Faulkner is excused, sick. <i>Directors Present:</i> Gene Coppola, Director, Palm Harbor Library, Erica Lynford, CSA Palm Harbor and Mark Sanders, ELR Director and Lois Eannel, Director East Lake Community Library. <i>Directors Absent:</i> None. <i>Others Present:</i> Andrew Salzman, Elisabeth Roen, Brian Lowak, Intergovernmental Relations, Steven Lynford, Louis Hite, Ed Hooker, Anne Neiberger, Phil Wagner, Lawrence Rose and friend.</p>
<p>3. Meeting Notice: The meeting had been noticed in accordance with the regulations of the Agency.</p>
<p>4. PLEDGE OF ALLEGIANCE</p>
<p>5. Approval of Minutes: MOTION: Made by Cecile Creely and seconded by Tom McKone to approve Meeting Minutes from the April 2019 PHCSA meeting. Motion carried.</p>

Treasurer's Report

Terry Haas stated that all the accounts have been reconciled and random review does show 2 signatures on each check. It seems like a lot of money in all the accounts, \$1,600,000. Erica shared that PHCSA is with BB&T as their (BB&T) governmental accounts cover dollar for dollar. Discussion continued.

6. East Lake Community Library –Financial Report

MOTION: Made by Terry Haas and seconded by Barbara Cole to approve the April 2019 Financial Report.

MOTION: Motion carried.

7. East Lake Community Library -Director's Report

MOTION: Made by Tom McKone and seconded by Barbara Cole to approve the May 2019 Director's Report.

MOTION: Motion carried.

Old Business: None

New Business: None

8. East Lake Recreation –Financial Report

MOTION: Made by Scott Papes and seconded by Tom McKone to approve the April 2019 Financial report.

MOTION: Motion carried.

9. East Lake Recreation – Director’s Report

MOTION: Made by Tom McKone and seconded by Cecile Creely to approve the May 2019 Director’s report.

MOTION: Motion carried.

Old Business: None

New Business: Soccer Lighting Bids

Three bids received, Switch Electric, St. Pete Electric and Riley Electric for soccer field lighting, to install 114 LED light heads and 2000 feet of directional boring and all that goes with this process. Advisory Board approved Riley and would like PHCSA approval.

MOTION: Made by Tom McKone and seconded by Scott Papes to approve the field lighting bid from Riley Electric at \$345,000.00.

Phil Phillips wanted to know if this comes with a warranty and Mark stated that yes, this comes with a warranty.

MOTION: Motion carried.

10. CSA Palm Harbor –Financial Report

MOTION: Made by Phil Phillips and seconded by Tom McKone to approve the April 2019 Financial report.

MOTION: Motion carried.

11. CSA Palm Harbor – Director’s Report

MOTION: Made by Phil Phillips and seconded by Tom McKone to approve the May 2019 Director’s Report.

MOTION: Motion carried.

Old Business: None

New Business: New Vehicle Purchase

CSA needs to purchase a new heavy duty truck, preferably a Ford F250 Diesel, for the maintenance dept. Tom McKone recommended that Erica check with the county/state list.

MOTION: Made by Phil Phillips and seconded by Tom McKone to approve purchase of new truck for CSA not to exceed cost of \$60,000.00.

MOTION: Motion carried.

12. Palm Harbor Library –Financial Report

MOTION: Made by Cecile Creely and seconded by Phil Phillips to approve the April 2019 Financial report.

MOTION: Motion carried.

13. Palm Harbor Library – Director’s Report

MOTION: Made by Tom McKone and seconded by Cecile Creely to approve the May 2019 Director’s Report.

MOTION: Motion carried.

Old Business: FYI

The approved late opening of the library for the Staff Development day with St. Petersburg College did not occur and the library opened at the regular time. This event shall be rescheduled and PHCSA Board will be notified.

New Business: None

Public Comment/Presentations:

Lawrence Rose spoke regarding the availability of the tennis courts and camp hours at Putnam Park.

Agency Items:

Old business: Legislative/Political Issues, Compensation Committee, Penny for Pinellas

-Legislative/Political Issues: Per Gene Coppola, Commissioner Long will be visiting our area on June 19 with PHCSA entities, the Chamber and Downtown merchants.

Brian Lowak shared that the State session wrapped up and ELCL is not in receipt of any grant money.

-Compensation Committee Recommendation: None

-Penny for Pinellas: None

New Business:

Phil Phillips shared that his daughter finished at the Air Force Academy today and thanked Erica Lynford for her letter of recommendation.

Lois will be at the ALA meeting next month and not at the PHCSA meeting.

Kelli Snow will also be out at the June meeting.

Adjournment

MOTION: Made by Tom McKone and seconded by Phil Phillips to adjourn the meeting at 8:10 p.m.

MOTION: Motion carried.

Next meeting is June 19, 2019 at 7:00 p.m. at Palm Harbor Library.

Respectfully submitted by Deborah Griswold, pending board approval

"The Mission of the Palm Harbor Community Services Agency, Inc. is to develop, provide and promote educational and recreational activities that support and improve the quality of life for all residents of the greater Palm Harbor area.