

Palm Harbor Community Services Agency Inc.
Board of Directors Meeting
June 19, 2019
Palm Harbor Library

<p>1. Call to Order: Scott Papes, Vice Chairman, called the meeting to order at 7:00 p.m.</p>
<p>2. Roll Call: <i>Board Members Present:</i> Barbara Cole, Cecile Creely, Sandy Faulkner, Terry Haas, Tom McKone, Scott Papes, Phil Phillips. <i>Board Members Absent:</i> Kelli Snow is excused. <i>Directors Present:</i> Gene Coppola, Director, Palm Harbor Library, Erica Lynford, CSA Palm Harbor and Mark Sanders, ELR Director, Susan Schuler, Assistant Director, East Lake Community Library. <i>Directors Absent:</i> Lois Eannel, Director East Lake Community Library. <i>Others Present:</i> Andrew Salzman, Elisabeth Roen, Brian Lowak, Intergovernmental Relations, Commissioner David Eggers, John Sykes, Jackie Waldfogel, Trish Harrison, Steven Lynford.</p>
<p>3. Meeting Notice: The meeting had been noticed in accordance with the regulations of the Agency.</p>
<p>4. PLEDGE OF ALLEGIANCE</p>
<p>5. Approval of Minutes: MOTION: Made by Cecile Creely and seconded by Phil Phillips to approve Meeting Minutes from the May 2019 PHCSA meeting. 07.17.2019 Change of ELCL closing times under New Business: per Lois Eannel, it should read closed between 08.31.2019 through 09.03.2019. Motion carried.</p>

Treasurer's Report

Terry Haas stated that all the accounts have been reconciled and random review does show 2 signatures on each check. Terry confirmed that the insurance of our accounts with BB&T are covered dollar for dollar. After merger goes through with the banks, we should revisit and confirm this will continue.

6. East Lake Community Library –Financial Report

MOTION: Made by Barbara Cole and seconded by Tom McKone to approve the May 2019 Financial Report.

MOTION: Motion carried.

7. East Lake Community Library -Director's Report

MOTION: Made by Terry Haas and seconded by Sandy Faulkner to approve the June 2019 Director's Report.

MOTION: Motion carried.

Old Business: None

New Business: MSTU Flooring Vendor, Library Closing on 09.02.2019

Susan Shuler shared that they will need approval for new flooring and furniture as well as closing on 09.02.2019 for the installation of all of this.

MOTION: Made by Barbara Cole and seconded by Cecile Creely to approve the carpet and vinyl flooring vendor bid and install.

MOTION: Motion carried.

MOTION: Made by Sandy Faulkner and seconded by Tom McKone to approve the library closing on 09.02.2019 to handle all of this.

MOTION: Motion carried.

MOTION: Made by Tom McKone and seconded by Barbara Cole to approve the furnishings in the computer area.

MOTION: Motion carried.

8. East Lake Recreation –Financial Report

MOTION: Made by Phil Phillips and seconded by Cecile Creely to approve the May 2019 Financial report.

DISCUSSION: Terry Haas brought up that the Board approved an expenditure of \$345,000 last month and now there is \$203,000 dollars available in the ELR account and Terry is wondering how we get there from here since the project is supposed to go for the next 4 months. Scott Papes replied that it will start but won't be completed for a while so; ELR should have the funding by the time they get their billing done. This is the third cycle of building the lights and with the County money coming in, ELR should have the funding to pay for this. Mark Sanders shared that ELR spends \$30-35,000 from the \$55,000 they get monthly. \$37,000 is spent per Terry. Mark did state that \$125,000 has already been spent on this project and if they get close, there is \$35,000 from West Florida Flames that could be used. The \$35,000 is included in the \$203,000. The next project will not be started until there are funds available in the checking, nothing large will begin within the next year. Discussion continued.

MOTION: Motion carried.

9. East Lake Recreation – Director's Report

MOTION: Made by Cecile Creely and seconded by Phil Phillips to approve the June 2019 Director's report.

MOTION: Motion carried.

Old Business: None

New Business: None

10. CSA Palm Harbor –Financial Report

MOTION: Made by Phil Phillips and seconded by Cecile Creely to approve the May 2019 Financial report.

MOTION: Motion carried.

11. CSA Palm Harbor – Director's Report

MOTION: Made by Tom McKone and seconded by Phil Phillips to approve the June 2019 Director's Report.

MOTION: Motion carried.

Old Business: None

New Business: None

12. Palm Harbor Library –Financial Report

MOTION: Made by Cecile Creely and seconded by Phil Phillips to approve the May 2019 Financial report.

MOTION: Motion carried.

13. Palm Harbor Library – Director’s Report

MOTION: Made by Tom McKone and seconded by Cecile Creely to approve the June 2019 Director’s Report.

MOTION: Motion carried.

Old Business: None

New Business: Open Library late on 07.26.2019

Gene is requesting to open late on this day for the rescheduled combined staff development day with St. Petersburg College.

MOTION: Made by Cecile Creely and seconded by Sandy Faulkner to re-approve the late opening that day.

MOTION: Motion carried.

Public Comment/Presentations: None

Agency Items:

Old business: Legislative/Political Issues, Compensation Committee, Penny for Pinellas

-Legislative/Political Issues: None

-Compensation Committee Recommendation: Tom McKone shared that he and Deborah Griswold have begun reviewing county wide library salary ranges.

-Penny for Pinellas: None

New Business:

Phil Phillips thanked the Board for the flowers sent to his family due to the loss of his mother.

Adjournment

MOTION: Made by Tom McKone and seconded by Cecile Creely to adjourn the meeting at 7:42 p.m.

MOTION: Motion carried.

Next meeting is July 17, 2019 at 7:00 p.m. at East Lake Community Library.

Respectfully submitted by Deborah Griswold, pending board approval

"The Mission of the Palm Harbor Community Services Agency, Inc. is to develop, provide and promote educational and recreational activities that support and improve the quality of life for all residents of the greater Palm Harbor area.