

**Palm Harbor Community Services Agency Inc.**  
**Board of Directors Meeting**  
**July 17, 2019**  
**East Lake Community Library**

<p><b>1.</b> Call to Order: Kelli Snow, Chairman, called the meeting to order at 7:01 p.m.</p>
<p><b>2.</b> Roll Call: <i>Board Members Present:</i> Barbara Cole, Cecile Creely, Sandy Faulkner, Terry Haas, Tom McKone, Scott Papes, Phil Phillips, Kelli Snow.  <i>Board Members Absent:</i> None  <i>Directors Present:</i> Gene Coppola, Director, Palm Harbor Library, Lois Eannel, Director East Lake Community Library, Erica Lynford, CSA Palm Harbor and Mark Sanders, ELR Director, Susan Schuler, Assistant Director, East Lake Community Library.  <i>Directors Absent:</i> None  <i>Others Present:</i> Amie Dilla in for Andrew Salzman, Elisabeth Roen, Nancy McKibben, Intergovernmental Relations, Roger Johnson.</p>
<p><b>3.</b> Meeting Notice: The meeting had been noticed in accordance with the regulations of the Agency.</p>
<p><b>4.</b> PLEDGE OF ALLEGIANCE</p>
<p><b>5.</b> Approval of Minutes: MOTION: Made by Cecile Creely and seconded by Tom McKone to approve Meeting Minutes from the June 2019 PHCSA meeting with the below corrections. **Change of ELCL closing times under New Business: per Lois Eannel, it should read closed between 08.31.2019 through 09.03.2019. Terry Haas questioned if the August meeting was in fact on the 14<sup>th</sup>. The meeting will be held on August 21, 2019 at CSA The Centre. Motion carried.</p>

**Treasurer's Report**

Terry Haas stated that all the accounts have been reconciled and random review does show 2 signatures on each check. Terry is getting BB&T spam alerts about every other day that the accounts are frozen. He's checked and they are fine.

**6. East Lake Community Library –Financial Report**

**MOTION:** Made by Barbara Cole and seconded by Cecile Creely to approve the June 2019 Financial Report.

**MOTION:** Motion carried.

**7. East Lake Community Library -Director's Report**

**MOTION:** Made by Tom McKone and seconded by Sandy Faulkner to approve the July 2019 Director's Report.

**MOTION:** Motion carried.

**Old Business:** None

**New Business:** FY 2020 budget

This is for Board review at this meeting.

**8. East Lake Recreation –Financial Report**

**MOTION:** Made by Scott Papes and seconded by Terry Haas to approve the June 2019 Financial report.

**MOTION:** Motion carried.

**9. East Lake Recreation – Director’s Report**

**MOTION:** Made by Scott Papes and seconded by Phil Phillips to approve the July 2019 Director’s report.

**MOTION:** Motion carried.

**Old Business:** None

**New Business:** None

Budget will be sent to Deborah for distribution when completed within the next few days.

**10. CSA Palm Harbor –Financial Report**

**MOTION:** Made by Cecile Creely and seconded by Phil Phillips to approve the June 2019 Financial report.

**MOTION:** Motion carried.

**11. CSA Palm Harbor – Director’s Report**

**MOTION:** Made by Tom McKone and seconded by Cecile Creely to approve the July 2019 Director’s Report.

**MOTION:** Motion carried.

**Old Business:** None

**New Business:** FY 2020 budget

This is for Board review at this meeting.

**12. Palm Harbor Library –Financial Report**

**MOTION:** Made by Cecile Creely and seconded by Phil Phillips to approve the June 2019 Financial report.

**MOTION:** Motion carried.

**13. Palm Harbor Library – Director’s Report**

**MOTION:** Made by Cecile Creely and seconded by Tom McKone to approve the July 2019 Director’s Report.

**MOTION:** Motion carried.

**Old Business:** None

**New Business:** FY 2020 budget

This is for Board review at this meeting.

Lois Eannel, Gene Coppola and Trish Harrison did a quick review of their 2019-2020 budgets.

**Public Comment/Presentations: None**

Nancy McKibben, Asst. to the County Administrator was introduced to the Board.

Roger Johnson asked where we stand on the Penny for Pinellas. Nancy replied that it went to the County on June 20 and she will have more to share shortly.

**Agency Items:**

**Old business: Legislative/Political Issues, Compensation Committee, Penny for Pinellas**

-Legislative/Political Issues: Gene shared that he is waiting for confirmation from Commissioner Long's office for meeting with downtown merchants on 08.19.2019.

-Compensation Committee Recommendation: Tom McKone shared that he and Deborah Griswold have been working on Salary Ranges and will meet with Compensation Committee at 6:00 PM on 08.21.2019, prior to the PHCSA Board meeting at CSA. Cecile Creely & Kelli Snow shared that they would not be at that meeting nor the PHCSA meeting at 7:00 PM.

-Penny for Pinellas: None

**New Business: CNCN Forum 09/16**

After some discussion the topic may be: Will discuss services of PHCSA done by the entity Directors.

**Adjournment**

**MOTION:** Made by Cecile Creely and seconded by Sandy Faulkner to adjourn the meeting at 7:58 p.m.

**MOTION:** Motion carried.

**Next meeting is August 21, 2019 at 7:00 p.m. at CSA The Centre.**

*Respectfully submitted by Deborah Griswold, pending Board approval*

**"The Mission of the Palm Harbor Community Services Agency, Inc. is to develop, provide and promote educational and recreational activities that support and improve the quality of life for all residents of the greater Palm Harbor area.**