

# P H C S A

## Palm Harbor Community Services Agency, Inc.

Board Meeting Minutes

7:00 PM April 20, 2022

Meeting Location: CSA Palm Harbor & Virtual

### 1. Opening by Phil Phillips, Chair

- Meeting called to order at 7:00 PM
- Pledge of Allegiance to US Flag was completed
- Meeting was noticed.

### 2. Roll Call

#### Board Members Present:

Cecile Creely    Sandy Faulkner    Scott Papes    Phil Phillips  
 Ron Schultz    Jenny Goad    Phillip Wagner    Dan Wendol

Quorum attended

Excused Absence:

Notes:

#### Directors Present:

Gene Coppola – PHL    Lois Eanel – ELL    Erica Lynford – PH    Mark Sanders - ELR

#### Others Present:

David Eggers    Nancy McKibbon    Andy Salzman    Deborah Griswold  
Trish Harrison, Jayme Wilcox, Mary Canfield, Andrea Panarelli, Steven Lynford (V)

Notes:

### 3. Approval of Prior Minutes

**MOTION:** *Ron Schultz motioned to approve as corrected*

**SECOND:** *Jenny Goad*

**RESULT:** *Carried*

### 4. Public Comment/Presentations: none

### 5. Treasurer's Report – All looks fine, nothing unusual

+Ability to eSign with Cadence (Lynn Vargas-Cadence contact) new to all sign new signature cards to start process. Will have Cadence at next meeting to go over details & training. Do not have to use eSignature

**MOTION:** *Phil Wagner motioned to approve signature changes to the PHCSA & entity accounts at Cadence Bank to allow ability to use eSignatures*

**SECOND:** *Sandy Faulkner*

**RESULT:** *Carried*

+Dan Wendol asked that there be a list of CD's held by the entities available for reference to assure entities are not exceeding FDIC protection limits for CD's held outside Cadence

+Deborah Griswold will keep the list

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## 6. Agency Items

- a. Old Business: none
- b. New Business
  - a) Jayme Wilcox (IT for PH Library) introduced the new Google Workspace email system being implemented for PHCSA and entities. IT will migrate old DreamHist emails to new platform over the next week. Will also attend the next PHCSA meeting to do further training and Q&A
- c. Committee Reports
  - a) Managing Director Research Committee -committee met and presented discussion; committee overall was wanting to move forward; more details will need to be defined but the concept was well received. Extensive discussion ensued  
***MOTION: Dan Wendol motioned to approve new position at no more than \$150/mo cost to each entity***  
***SECOND: Phil Wagner***  
***RESULT: Carried – Phil Phillips no vote***  
***Phil Wagner motioned to table this discussion until next meeting; not seconded; Motion failed***
  - b) Marketing Committee – nothing to report
  - c) Update on memo to Advisory Boards regarding direction on requesting compensation increases for Directors at annual review; distributed and will be discussed next meeting
  - d) ARPA Funds discussion – Dan entered the topic of the best way to approach requesting funds from ARPA (County has \$19mm set aside for 501(c)3); whether we should submit as separate entities or as PHCSA etc. Comm Eggers added that the process has not been fully defined yet. Will further discuss at next meeting Directors requested to discuss among themselves and be prepared with recommendations

## 7. East Lake Recreation

- a. Monthly Financial  
***MOTION: Scott Papes motioned to accept the financials.***  
***SECOND: Ron Schultz***  
***RESULT: Carried.***
- b. Directors Report  
***MOTION: Scott Papes motioned to accept the Director's report.***  
***SECOND: Ron Schultz***  
***RESULT: Carried.***
- c. Old Business: Phil Phillips mentioned Mark's success in getting County to set aside funds to assist in parking study and master plan for EastLake Complex. Available parking has been an ongoing issue for years.
- d. New Business: none

## 8. CSA Palm Harbor

- a. Monthly Financial  
***MOTION: Jenny Goad motioned to accept the financials.***  
***SECOND: Cecile Creely***  
***RESULT: Carried.***
- b. Directors Report  
***MOTION: Phil Wagner motioned to accept the Director's report.***  
***SECOND: Jenny Goad***  
***RESULT: Carried.***

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- c. Old Business: Gave kudo's to CSA and Erika for a successful campaign to allow 2 Eagle Scouts to take on project of relaying the old pavers on corner by White Chapel.
- d. New Business: none

**9. East Lake Community Library**

a. Monthly Financial

*MOTION: Ron Schultz motioned to accept the financials.*

*SECOND: Sandy Faulkner*

*RESULT: Carried*

a. Directors Report

*MOTION: Ron Schultz motioned to accept the Director's report*

*SECOND: Phil Wagner*

*RESULT: Carried.*

- c. Old Business: None
- d. New Business: None

**10. Palm Harbor Library**

a. Monthly Financial

*MOTION: Cecile Creely motioned to accept the financials*

*SECOND: Sandy Faulkner*

*RESULT: Carried*

b. Directors Report – Held 44<sup>th</sup> Anniversary event to great success; approx. 250 people attended

*MOTION: Cecile Creely motioned to accept the Director's report*

*SECOND: Ron Schultz*

*RESULT: Carried.*

- c. Old Business: None
- d. New Business: None

**11. Designation of Next Meeting: May 18, 2022 @ Palm Harbor Library @ 6:00PM**

*MOTION: Cecile Creely motioned to change PHCSA meetings start time to 6:00PM*

*SECOND: Ron Schultz*

*RESULT: Carried*

**12. Adjournment @ 8:45 PM**

*MOTION: Dan Wendol motioned to adjourn*

*SECOND: Scott Papes*

*RESULT: Carried*