P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Agenda - 6:00 PM - Wednesday, January 17, 2024
Meeting Location: **Palm Harbor Parks and Recreation**

1. **Opening by Sandy Faulkner, Chairman**   **Call to Order; Roll Call, Pledge**

2. **Meeting Notice - Confirmation**

3. **Approval of Minutes – December 20, 2023**   **Exhibit provided**

4. **Introduction and Announcements – Chairman**

5. **Public Comment/Presentations**
   Welcome to visitors and allow for comments if requested.

6. **Treasurer's Report –**   **Jenny Goad**

7. **East Lake Recreation**
   a. **Monthly Financial for November – Approval required**   **Exhibit provided**
   b. **Director's Report – Approval required**   **Exhibit provided**
   c. **Old Business: None**
   d. **New Business: None**

8. **Palm Harbor Library**
   a. **Monthly Financial for November – Approval required**   **Exhibit provided**
   b. **Director's Reports – Approval required**   **Exhibit provided**
   c. **Old Business: None**
   d. **New Business: None**

9. **East Lake Community Library**
   a. **Monthly Financial for November – Approval required**   **Exhibit provided**
   b. **Director's Reports – Approval required**   **Exhibit provided**
   c. **Old Business: None**
   d. **New Business: None**

10. **Palm Harbor Parks and Recreation**
    a. **Monthly Financial for November – Approval required**   **Exhibit provided**
    b. **Director's Report – Approval required**   **Exhibit provided**
    c. **Old Business: None**
    d. **New Business: None**

11. **HR Director's Report**
    a. **Director's Report for December – Approval required**   **Exhibit provided**
    b. **Old Business:**
    c. **New Business:**

12. **Agency Items**
    a. **Old Business:**
       (1) **Open Board position – Secretary**
       (2) **HR Assistant Update**
       (3) **East Lake Recreation Board Member**
       (4) **HR Job Description**

"The Mission of the Palm Harbor Community Services Agency, Inc. is to develop, provide and promote educational and recreational activities that support and improve the quality of life for all residents of the greater Palm Harbor area."

    b. New Business:
        (1) Establishment of Bi-monthly workshops
        (2) Director Reviews

    c. Committee Reports:
        PHCSA Liaison – Report and update - Ron Walker   **Exhibit provided**
        Marketing Committee update – Dan Wendol
        Insurance Committee – Dan Wendol

13. Designation of Next Meeting: February 21, 2024 @ 6:00 p.m., at Palm Harbor Library

14. Adjournment