

P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Minutes

6:00 PM Oct 18, 2023

Meeting Location: PHRec Harbor Hall

1. Opening by

- Meeting called to order at 6:00 PM
- Pledge of Allegiance to US Flag was completed
- Meeting was noticed.

2. Roll Call

Board Members Present:

- Bill Mazurek Sandy Faulkner Scott Papes Phil Phillips
 Ron Schultz Jenny Goad Phil Wagner Dan Wendol

Quorum attended

Excused Absence:

Directors Present:

- Matthew David – PHL Lois Eanel – ELL Erica Lynford – PH Mark Sanders - ELR

Others Present:

- David Eggers Nancy McKibbon Chrissy-Salzman Off Deborah Griswold

3. Approval of Sept Minutes

MOTION: Ron Schutz
SECOND: Sandy Faulkner
RESULT: Carried

Approval of Special Mtg Minutes Sept 28

MOTION: Sandy Faulkner
SECOND: Scott Papes
RESULT: Carried

4. Public Comment/Presentations:

- a. Barbara Mellen thanked all for supporting libraries

5. Introductions and Announcements: none

6. Treasurer's Report – All looks good.

+Question asked about Cadence interest rates and if better were available

7. Palm Harbor Community Library

a. Monthly Financial

MOTION: Jenny Goad motioned to accept the financials.
SECOND: Sandy Faulkner
RESULT: Carried.

b. Directors Report

MOTION: Scott Papes motioned to accept the Director's report.

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SECOND: Jenny Goad

RESULT: Carried.

- c. Old Business: Ratify Voting from Sept 28 Special Meeting
 - a. Special Meeting as per Sept 20, 2023 meeting; Introduction and Q&A for proposed new Palm Harbor Library Director – Matthew David
 - 1) **MOTION: Bill Mazurek motioned to hire Matthew David as new Director of Palm Harbor Library effective Oct 1, 2023**
SECOND: Ron Schultz
RESULT: Carried.
 - 2) **MOTION: Bill Mazurek motioned to pay Matthew David an annual salary of \$93,000**
SECOND: Ron Schultz
RESULT: Carried
 - MOTION: Scott Papes motioned to ratify the 2 above votes from Special Meeting.**
SECOND: Sandy Faulkner
RESULT: Carried.
- d. New Business: None

8. East Lake Recreation

- a. Monthly Financial
MOTION: Scott Papes motioned to accept the financials.
SECOND: Ron Schultz
RESULT: Carried.
- b. Directors Report
MOTION: Ron Schultz motioned to accept the Director's report.
SECOND: Scott Papes
RESULT: Carried.
- c. Old Business: None
- d. New Business: None

9. Palm Harbor Parks and Recreation

- a. Monthly Financial
MOTION: Ron Schultz motioned to accept the financials.
SECOND: Jenny Goad
RESULT: Carried
- b. Directors Report
MOTION: Phil Phillips motioned to accept the Director's report
SECOND: Ron Schultz
RESULT: Carried.
- c. Old Business: None
- d. New Business: Requesting approval to spend \$73,905 to replace netting, fence and poles for ongoing project
MOTION: Ron Schultz motioned to approve expenditure of \$73,905 for netting project
SECOND: Jenny Goad
RESULT: Carried

10. East Lake Community Library

- a. Monthly Financial
MOTION: Ron Schultz motioned to accept the financials
SECOND: Sandy Faulkner
RESULT: Carried
- b. Directors Report

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MOTION: Ron Schultz motioned to accept the Director's report

SECOND: Scott Papes

RESULT: Carried.

- c. Old Business: None
- d. New Business: None

11. HR Director Report

MOTION: Scott Papes motioned to accept HR Director Report

SECOND: Sandy Faulkner

RESULT: Carried.

Old Business: None

New Business: None

12. Agency Items

a. Old Business

- 1) Screenings for employment and retention of employment requires approval of new policies

MOTION: Ron Schultz motioned to adopt the new screening policy

SECOND: Jenny Goad

RESULT: Carried

- 2) Schedule PHCSA Retreat – Oct 28 @ 9:00AM at Palm Harbor Parks and Recreation
Agenda items reviewed and additions are welcome thru Phil Wagner

b. New Business:

- 1) HR Director and PHCSA Liaison review process
 - 360 process would work well, final submission to PHCSA in same rating format as other directors
 - HR director needs goals for year
 - Items need to be discussed further at Retreat
- 2) Director evaluations due to HR by Dec 18th for HR to review and input as well as to prepare for submission to PHCSA board prior to January meeting
- 3) BOCC workshop presentation. Nov 9th; Chairman will present PPoint to explain to Commissioners who, what we do, responsibilities, interaction with advisory boards etc.
- 4) Review submitted letter to Tampa Bay Times regarding the Pride display article at Palm Harbor Library

MOTION: Jenny Goad motioned to approve and send letter to TBTimes

SECOND: Sandy Faulkner

RESULT: Carried – Dan Wendol & Phil Wagner opposed

MOTION: Jenny Goad motioned to amend letter regarding public acknowledgement

SECOND: Scott Papes

RESULT: Failed – Phil Wagner & Jenny Goad were FOR

MOTION: Scott Papes motioned to not send the letter at all

SECOND: Phil Phillips

RESULT: Failed – Scott Papes, Jenny Goad, Phil Phillips were FOR

- 5) Election of officers for PHCSA at Nov meeting. Please let HR know if you are willing to take on any of the officer roles for the Nov vote

c. Committee Reports

- 1) PHCSA Liaison – Ron Walker report submitted prior to meeting for review

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2) Marketing Committee – would like to see a calendar that all entities can access and list important events.

HR will add a PHCSA “direct” phone number thru google voice instead of using the PHL number

13. Designation of Next Meeting: November 15, 2023; 6:00PM @ PHLibrary

14. Adjournment @ 7:53 PM

MOTION: Scott Papes motioned to adjourn

SECOND: Ron Schultz

RESULT: Carried