

P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Agenda - 6:00 PM – Wednesday July 17, 2024

Meeting Location: Harbor Hall

1. Opening by Sandy Faulkner, Chairman Call to Order; Roll Call, Pledge
2. Meeting Notice - Confirmation
3. Approval of Minutes – June 19, 2024 Exhibit provided
4. Introduction and Announcements – Chairman
 - a. Board Vacancy Filled
5. Agency Rules/Procedures/Law Clarifications
6. Public Comment/Presentations
Welcome to visitors and allow for comments if requested.
7. Treasurer's Report – John Holbach
8. East Lake Parks and Rec
 - a. Monthly Financial for June – Approval required Exhibit provided
 - b. Director's Report – Approval required Exhibit provided
 - c. Old Business: None
 - d. New Business: None
9. Palm Harbor Library
 - a. Monthly Financial for June – Approval required Exhibit provided
 - b. Director's Reports – Approval required Exhibit provided
 - c. Old Business: None
 - d. New Business:
10. East Lake Library
 - a. Monthly Financial for June – Approval required Exhibit provided
 - b. Director's Reports – Approval required Exhibit provided
 - c. Old Business: None
 - d. New Business: None
11. Palm Harbor Parks and Rec
 - a. Monthly Financial for June – Approval required Exhibit provided
 - b. Director's Report – Approval required Exhibit provided
 - c. Old Business: None
 - d. New Business: None
12. HR Assistant Report
 - a. HR Assistant Report for June – Approval required
 - b. Old Business:
 - c. New Business:

PHCSA

Palm Harbor Community Services Agency, Inc.

13. Liaison – Report and update

a. Liaison Report for June 2024

Exhibit provided

14. Agency Items

a. Old Business:

(1) HR Position Full Time Position

(a) Update on respondents to advertising of position

(2) Director Review Process

(a) Finalized Form for Advisory Committees

Exhibit provided

(b) Board Review Questions & form

Exhibits provided

(3) Disability Insurance Rates

(4) Leave without pay policy for PHCSA Handbook

Exhibit provided

b. New Business:

(1) Job Description for Administrative Coordinator

Exhibit provided

15. PHCSA Director's Review Workshop

a. Thursday, November 14, 2024, 6pm. Location: TBA

16. Designation of Next Meeting: August 21, 2024 @ 6:00 p.m., at Palm Harbor Library

17. Adjournment