

P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Minutes

7:00 PM October 20, 2021

Meeting Location: Palm Harbor Library & Virtual

1. Opening by Phil Phillips, Chair

Meeting called to order at 7:00 PM; Pledge of Allegiance; Meeting was noticed.

2. Roll Call

Board Members Present: Cecile Creely, Scott Papes, Phil Phillips, Ron Schultz, Kelli Snow, Phillip Wagner

Directors Present: Mary Canfield for GeneCoppola, Lois Eannel, Erica Lynford, Mark Sanders

Others Present: Mariana Gallastegui-Attorney for PHCSA, Trish Harrison, Steven Lynford, Rex Haslam, Nancy McKibbin

3. Approval of Minutes

MOTION: Cecile Creely

SECOND: Phil Wagner

RESULT: Carried

4. Public Comment/Presentations –

Introduced Mary Canfield as the new PHL Asst Director, welcome Mary.

5. **Treasurer's Report** – All looks good. Phil questioned a few checks to previously unknown vendors and directors explained.

6. Agency Items

a. Old Business

i) COLA raises for the Directors; County is giving 3% raises as a mid-point amount

MOTION: Cecile Creely motioned to give the Directors a 3% raise effective Oct 1, 2021

SECOND: Ron Schultz

RESULT: Carried.

ii) Director's reviews are due to the PHCSA Board prior to Nov meeting; each entity should attempt to have another representative from their advisory Board present to answer any questions.

- Please fwd reviews to Deb Griswold when complete and Deb will forward to Board asap
- The Advisory Boards will recommend, if any, merit raises keeping in mind that Director's all just rcvd a 3% raise

MOTION: Scott Papes motioned Directors evaluations shall be due to the PHCSA Board prior to the November meeting each year. No formal presentations will be given but a representative from the Advisory Board should be present for a Q&A. The advisory Board may recommend a Merit raise that would be effective January 1 of the coming year. The PHCSA Board has final say on amount if any of Merit raises awarded.

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SECOND: Ron Schultz
RESULT: Carried.

b. New Business

- i) Letter to BOCC regarding PHCSA interest and needs for Penny Project money. Phil distributed and asked for comments on 1st draft of letter.
- ii) Discussed upcoming term expirations for County Appointed board members, all involved will proceed with Commissioners office to complete required submissions

7. CSA Palm Harbor Parks and Recreation

a. Monthly Financial

MOTION: Cecile Creely motioned to accept the financials.

SECOND: Kelli Snow

RESULT: Carried.

b. Directors Report

MOTION: Ron Schultz motioned to accept the Director's report.

SECOND: Cecile Creely

New lawn service contract in effect and very happy so far; Soccer is growing quickly

RESULT: Carried.

c. Old Business: none

d. New Business:

- i) Resurfacing of tennis courts, requesting approval; submitted 3 quotes

MOTION: Kelli Snow motioned to approve expenditure to Precision of \$12,900 to resurface tennis courts.

SECOND: Phil Wagner

RESULT: Carried.

- ii) Putnam & Sunderman Bathrooms door replacement requested, replacing old doors that were being broken and circumvented allowing vandalism in bathrooms. New doors are full size metal doors

MOTION: Kelli Snow motioned to approve expenditure \$7,902.18 for door replacement.

SECOND: Ron Schultz

RESULT: Carried.

- iii) Rex Haslam from PHCSA Advisory Board addressed an issue regarding a new member from the Little League Board @ PH, this member sent a scathing letter to Commissioner Eggers misrepresenting himself and the state of the facilities. LL Board does not agree and did not condone this act and he is being met with. Phil Phillips is requesting that PHCSA attorney send a letter to individual requesting a retraction.

MOTION: Ron Schultz motioned to request PHCSA attorney to write said letter requesting retraction

SECOND: Phil Wagner

RESULT: Carried.

8. East Lake Community Library

a. Monthly Financial

MOTION: Ron Schultz motioned to accept the financials.

SECOND: Kelli Snow

RESULT: Carried.

b. Directors Report

- Louis wanted to rescind prior statement regarding the redistricting

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- Nov 6th @ 11:00AM Ribbon Cutting for Passport opening; All welcome
 - East Lake Library was voted a community favorite for 2021 on NextDoor
- MOTION: Kelli Snow motioned to accept the Director's report.
 SECOND: Cecile Creely
 RESULT: Carried.
- c. **Old Business:** None
 d. **New Business:** None

9. Palm Harbor Library

a. Monthly Financial

MOTION: Cecile Creely motioned to accept the financials.
 SECOND: Kelli Snow
 RESULT: Carried

a. Directors Report

MOTION: Ron Schultz motioned to accept the Director's report
 SECOND: Cecile Creely
 RESULT: Carried.

- c. **Old Business:** None
 d. **New Business:** None

10. East Lake Recreation

a. Monthly Financial

MOTION: Scott Papes motioned to accept the financials
 SECOND: Ron Schultz
 RESULT: Carried.

b. Directors Report

- Baseball is doing very well since switch from Little League to Cal Ripken, very popular with more open format of play and districting
- Parking expansion -Nancy McKibbin had been looking into using the abandoned CSX rail area, too expensive. Now focusing on something out by the Meadows

MOTION: Ron Schultz motioned to accept the Director's report
 SECOND: Scott Papes
 RESULT: Carried.

- c. **Old Business:** None
 d. **New Business:** None

11. Discussion/Future Agenda Items –

- November 6 Palm Harbor hosting the Touch-a-Truck and Fall Music Festival
- Halloween events upcoming
- Dec 3 Christmas tree lighting
- Nancy discussed PHCSA being involved with Palm Harbor in doing a better job of having a Calendar and notice of these events to residents and parties of interest

12. Designation of Next Meeting: November 17, 2021 @ 7:00 p.m., CSA PH & Virtual

13. Adjournment @ 8:15 PM

MOTION: Cecile Creely motioned to adjourn
 SECOND: Kelli Snow
 RESULT: Carried

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