

**4/15/2026
Board Meeting Minutes**

Board of Directors 2025-2026 Board of Directors

1. **John Holbach**, appointed by Pinellas County BOCC Chris Scherer (johnholbach@phcsa.net)
2. **Jared Long**, appointed by Pinellas County BOCC Brian Scott (jaredlong@phcsa.net)
3. **Erika Picard**, appointed by Pinellas County BOCC Vince Nowicki (erikapicard@phcsa.net)
4. **Ron Schultz**, appointed by Pinellas County BOCC Dave Eggers (ronschulz@phcsa.net)
5. **Bill Mazurek**, Secretary, appointed by the PHL Advisory Board (billmazurek@phcsa.net)
6. **Phil Phillips**, Vice-Chair, appointed by CSA Palm Harbor Advisory Board (philphillips@phcsa.net)
7. **Dan Wendol**, appointed by ELCL Advisory Board (danwendol@phcsa.net)
8. **Bill Westwood**, appointed by ELYSA Advisory Board (billwestwood@phcsa.net)

Meeting Location

Location
Palm Harbor Library
2330 Nebraska Avenue
Palm Harbor, FL 34683

Location
Parks & Recreation - The Center
1500 16th Street
Palm Harbor, FL 34683

Location
East Lake Community Library
4125 East Lark Road
Palm Harbor, FL 34685

1) Meeting Opening:

- a) Meeting Call to Order: 6:00 pm by John Hollbach, Chair
- b) Pledge of Allegiance

Roll Call: Present

- a) Board Members Present – John Halbach, Jared Long, Erika Picard, Ron Schultz, Bill Mazurek, Phil Phillips, Dan Wendol, Bill Westwood
- b) Board Members not present (excused / unexcused): (all present)
- c) Quorum established. Yes No
- d) Entities Directors Present: Matthew David, Anne Marie Nurnberger, Mark Sanders, Erica Lynford
- e) H.R. / PHCSA Support Present: Shelby Brennan, Beth Schaller Andy Salzman (or designee)
- f) Pinellas County representatives present: B.J. Gavin Assistant to the County Administrator, Commissioner; Chris Scherer -District 1, Brian Scott - District 2, Vince Nowicki – District 3, Dave Eggers District 4, Chris Latvala – District 5, Kathleen Peters – District 6, René Flowers – District 7

2) Meeting Notice – confirmed

3) Approval of Minutes 3/18/2026

- a) Motion to approve the minutes *Phil Phillips* , **seconded** by *Jared Long*
- b) Adjustments / Updates to the minutes: Yes No - no discussion
- c) **Motion to approve** – unanimous approval (no changes or updates)
- d) Meeting Video Located on the PHCSA Website @ <https://www.phcsa.net/meetings/>
[Meeting Agendas / Minutes] o **Agenda** | o **Minutes** | o **Meeting Video**

4) Public Comment/Presentations:

- a) Public comments offered: Yes No

5) Agency Rules/Procedures/Law Clarifications: Yes No - no discussion

- a) Rule, Policies, & Procedures updates
 - i) no updates

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6) **Treasurer's Report**

- a) Jared provided general overview and consolidated report (budget vs. spending no anomalies noted).
- General discussion - Huntington Bank Completes Merger with Cadence Bank, Directors are currently reviewing overall impact (if any) on banking services.

7) **East Lake Community Library**

- a) Monthly Financials Review
- b) **Motion approved** by *Phil Phillips* , **seconded** by *Erika Picard*
- i) **Motion Open for Discussion:** Yes No no discussion
- ii) **The Motion** was approved unanimously by the board.
- c) Director's Report
- d) **Motion approved** by *Phil Phillips* , **seconded** by *Erika Picard*
- i) **Motion Open for Discussion:** Yes No
- (1) **Anne Marie Nurnberger commentary:** Highlighted activities completed this month as well as highlighting several upcoming activities.
- (a) General discussion – working through the transition.
- (b) Visit > <https://www.phcsa.net/> [East Lake Community Library - Website] for specifics
- (2) General Discussion by PHCSA Board: Yes No
- (a) Related to the existing SMART Goals – general discussion related to the transition and carry over – no problems noted.
- ii) Motion to approve Anne Marie's **Six-Month SMART Goals** as reviewed for East Lake Community Library. approved by *Dan Wendol* , **seconded** by *Phil Phillips*
- Motion Open for Discussion: Yes No no discussion
 - The Motion was approved unanimously by the board.
- iii) **The Motion** was to approve the Directors Report - approved unanimously by the board.
- e) Old Business:
- i) None
- f) New Business:
- i) none

8) **Palm Harbor Library**

- a) Monthly Financials Review
- b) **Motion approved** by *Phil Phillips* , **seconded** by *Erika Picard*
- i) **Motion Open for Discussion:** Yes No no discussion
- ii) **The Motion** was approved unanimously by the board.
- c) Director's Report
- d) **Motion approved** by *Phil Phillips* , **seconded** by *Erika Picard*
- i) **Motion Open for Discussion:** Yes No
- (1) **Matthew David commentary:** Highlighted key activities completed during the month as well as highlighting several upcoming activities.
- (a) Visit > <https://www.phcsa.net/> [Palm Harbor Library - Website] for specifics
- (b) Pinellas County University agenda/overview - Cathy Vos attended, B.J. Gavin highlighted the Mission and Agenda.
- (2) General Discussion by PHCSA Board: Yes No no discussion
- ii) **The Motion** was approved unanimously by the board.
- e) Old Business:
- i) None
- f) New Business:
- i) None

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9) East Lake Parks & Recreation

- a) Monthly Financials Review Monthly Financials Review
- b) **Motion approved** by *Bill Westwood* , **seconded** by *Phil Phillips*
 - i) **Motion Open for Discussion:** Yes No no discussion
 - ii) **The Motion** was approved unanimously by the board.
- c) Director's Report
- d) **Motion approved** by *Bill Westwood* , **seconded** by *Phil Phillips*
 - i) **Motion Open for Discussion:** Yes No
 - (1) **Mark Sanders commentary:**
 - (a) General overview provided.
 - (b) Visit > <https://www.phcsa.net/> [East Lake Sprots & Recreation - Website] for specifics
 - (2) General Discussion by PHCSA Board: Yes No no discussion
 - ii) **The Motion** was approved unanimously by the board.
- e) Old Business:
 - i) None
- f) New Business:
 - i) None

10) Palm Harbor Parks & Rec

- a) Monthly Financials Review Monthly Financials Review
- b) **Motion approved** by *Phil Phillips* , **seconded** by *Bill Westwood*
 - i) **Motion Open for Discussion:** Yes No no discussion
 - ii) **The Motion** was approved unanimously by the board.
- c) Director's Report
- d) **Motion approved** by *Phil Phillips* , **seconded** by *Bill Westwood*
 - i) **Motion Open for Discussion:** Yes No
 - (1) **Erica Lynford commentary:**
 - (a) General highlights reviewed - breaking ground ceremony scheduled for 4/17) 70+ people have RSVP'd to date.
 - (b) Visit > <https://www.phcsa.net/> [Palm Harbor Parks & Recreation - Website] for specifics
 - (2) General Discussion by PHCSA Board: Yes No
 - (a) Little League Contractor submission and Q&A cycle in process – details to follow.
 - ii) **The Motion** was approved unanimously by the board.
- e) Old Business:
 - i) None
- f) New Business:
 - i) None

11) Agency Items

- a) **Committed Reports:**
 - i) Audit Committee – Dan Wendol
 - Update provided. Audit firms will be solicited over the next few months – for FY 27 and beyond.
- b) **Old Business**
 - i)
- c) **New Business**
 - i) BOCC Budget Presentations by the entity Directors -overview and Annual Budget Projection and discussion related to the upcoming fiscal year (Mark, Erica, Anne Marie, and Matthew).
 - ii) **PHCSA Staff Support** – reminder to the PHCSA Board to communicate all request for services (CC) directly with all entity directors at the time said request is made (Beth, Blake, and Shelby).

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12) **Designation of Next Regular Meeting:** 5/20/2026 at Palm Harbor Library, 6:00 p.m.

13) PHCSA Board Meeting Adjournment

Motion to adjourn

- a) Motion approved by *Phil Phillips* , **seconded** by *Bill Westwood*
 - i) Motion Open for Discussion
 - ii) The Motion was approved unanimously by the board.

14) Meeting Adjournment 7:48 pm

P H C S A

~~2-17-26~~

Palm Harbor Community Services Agency, Inc.

Elected Official Sign-in Sheet

3-18-26

Name	Office	Representing
DAVE EGGERS	County Commissioner	Dinella Lamb

