
P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Agenda - 6:00 PM – August 19, 2026

Meeting Location: Palm Harbor Library

1. Opening by John Holbach, Chairman
 - a. Call to Order
 - b. Roll Call
 - c. Pledge
2. Meeting Notice - Confirmation
3. Approval of Minutes – July 15, 2026 Exhibit provided
4. Introduction and Announcements – Chairman
5. Public Comment/Presentations
 - a. Palm Harbor Parks and Recreation Community Hero Presentation
6. Agency Rules/Procedures/Law Clarifications
7. Treasurer’s Report – Jared Long
8. East Lake Parks & Rec
 - a. Monthly Financial – Approval required Exhibit provided
 - b. Director’s Report – Approval required Exhibit provided
 - c. Old Business: None
 - d. New Business: None
9. Palm Harbor Parks & Rec
 - a. Monthly Financial – Approval required Exhibit provided
 - b. Director’s Reports – Approval required Exhibit provided
 - c. Old Business: None
 - d. New Business: None
10. East Lake Library
 - a. Monthly Financial – Approval required Exhibit provided
 - b. Director’s Reports – Approval required Exhibit provided
 - c. Old Business: None
 - d. New Business: None

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“The Mission of the Palm Harbor Community Services Agency, Inc. is to develop, provide and promote educational and recreational activities that support and improve the quality of life for all residents of the greater Palm Harbor area.”

PHCSA

Palm Harbor Community Services Agency, Inc.

11. Palm Harbor Library

- a. Monthly Financial– Approval required
- b. Director’s Report – Approval required
- c. Old Business: None
- d. New Business: None

Exhibit provided

Exhibit provided

12. Agency Items

a. Committee Reports:

- 1) Audit Committee – Dan Wendol
 - 1. Audit RFP’s

b. Old Business:

- 1) Director Performance Review Update
 - 1. Approval of changes to performance review policy
 - 2. Approval of PHCSA and Advisory Performance Review changes
 - 3. Approval of Criteria for Director Merit Increase
- 2) Community outreach regarding amendment 3

c. New Business:

- 1) Resignation of Matthew David as Director of Palm Harbor Library effective August 30, 2026
- 2) Approval of Director hiring process policy changes
- 2) Designation of Cathy Wos as Interim Director effective August 31, 2026
 - 1. Recommended 15% increase in salary due to Sr. Youth Librarian going on Maternity Leave

13. Designation of Next Meeting: September 16, 2026 @ 6:00 p.m., at East Lake Library

14. Adjournment